



Project Manager – EU-funded projects

VACANCY

WHO WE ARE

Euromontana is the European association for cooperation and development of mountain areas. We are a not-for-profit, multi-actor network with about 60+ members in 17 European States in and outside the EU, including regional development agencies, local authorities, agriculture organisations, environmental agencies, forestry organisations and research institutes. Together, we work to improve the quality of life of mountain populations building on sustainable development models. To do so, we are active across multiple sectors and topics relevant to mountain development such as territorial development, demography, agriculture and tourism, or adaptation to climate change. Our actions are of three main types:

- We advocate for the specific challenges and opportunities of mountain areas to be better considered in European policies.
- We organise knowledge exchange activities within our network and beyond, focusing on the dissemination and co-development of good practices.
- We participate in European-funded projects and produce thematic studies to support the creation of new knowledge relevant to mountain areas.

For more information, please visit www.euromontana.org.

WHO WE ARE LOOKING FOR

As part of Euromontana's continuous involvement in European-funded projects, we are looking for a new **Project Manager** to reinforce our team. He/She will lead the tasks for which Euromontana is responsible in European funded projects. Those tasks typically include dissemination, communication, stakeholder engagement or policy uptake activities in sectors relevant to mountain development (territorial development, social inclusion, climate change, agriculture, etc.). In addition to the management of European-funded projects, our future colleague will be expected to contribute other core activities of the organisation, depending on the candidate's profile and interests as well as the needs of the organisation. Indicatively, responsibilities will be distributed as follows:

- **70% of time | EU Project Management.** Leadership of Euromontana tasks in two Horizon Europe projects dealing with rural development, social inclusion, sustainable development and agriculture.
- **30% of time | Network activities,** to be determined based on the candidate's skills, interests and professional development objectives. Examples of activities include corporate communication, EU project development, policy work and advocacy, or membership management.

QUALIFICATIONS AND EXPERIENCE

Candidates should have at least...

- Minimum **3 years** of professional experience leading tasks or work packages in European-funded projects, in particular Horizon Europe.
- Academic background or professional experience in one or more relevant fields: territorial cohesion, rural development, agriculture policy & food products, climate change, social inclusion.
- Proven experience producing editorial content and organising events.
- Basic understanding of the EU's decision-making process and its policies relevant to agriculture or regional development.

- Proficiency in Microsoft Office (especially Word, Excel, PowerPoint), social media tools, emailing and newsletter tools (e.g. Mailchimp).
- Excellent written and spoken English

The ideal candidates will also have...

- Specific experience leading communication, dissemination and policy uptake activities in Horizon Europe projects.
- Experience producing policy briefs, good practices or other relevant dissemination materials.
- Experience contributing to EU project proposals.
- Advanced command of a language other than English, and ideally from central, eastern or southeastern Europe.
- Working knowledge of French would be an asset
- A genuine interest in making mountains more resilient, sustainable, and attractive places to live.

Note: Candidates must have an existing right to work in the EU.

WHAT, WHERE & WHEN?

Start: last semester 2024

Location: Brussels office, with occasional travels in Europe.

Contract type: Full-time permanent contract under Belgian law.

Indicative salary range: 2800-3800€ gross salary depending on experience.

Other benefits: Lunch vouchers, year-end bonus and “thirteenth month”, 80% contribution to local transport costs, additional holidays (4 days closing in December, plus additional seniority leaves after 2 years of service).

APPLICATION PROCESS

Please send your application by email to guillaume.corradino@euromontana.org, with the subject line “**Project Manager – Your name**”. Your mail should include:

- A **CV** (no particular format, be yourself!) in attachment.
- A **1-page letter** (maximum) in an attachment, telling a brief personal story about mountains (i.e. what mountains mean to you, a memory from a trip in the mountains, etc.) and explaining why you would like to work for Euromontana.

There is no fixed deadline to apply, **applications will be reviewed on a rolling basis**.

Incomplete applications will not be processed. Only shortlisted candidates will be contacted and invited to an interview.